

# Proforma-10

## Teacher Evaluation Form (Online Teaching)

(To be filled by the student)

Department: \_\_\_\_\_ Program: \_\_\_\_\_

Session: \_\_\_\_\_ Semester: \_\_\_\_\_

Course Title: \_\_\_\_\_ Course Code: \_\_\_\_\_

Name of Teacher: \_\_\_\_\_ Shift: Morning/Afternoon/Weekend \_\_\_\_\_

Use the scale to answer the following questions below and make comments

<b>5= Strongly Agree</b> (SA)	<b>4= Agree</b> (A)	<b>3=Neutral</b> (N)	<b>2 = Disagree</b> (DA)	<b>1= Strongly Disagree</b> (SD)
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<b>a. Course Organization</b>		<b>S.A</b>	<b>A</b>	<b>N</b>	<b>DA</b>	<b>SD</b>
1.	The teacher provided orientation to the online course and its structure.	5	4	3	2	1
2.	The teacher organized the online contents and activities for easy students' access/navigation.	5	4	3	2	1
3.	The teacher uploaded/sent the teaching material/video lecture(s) recordings well before the actual conduct of the class.	5	4	3	2	1
4.	The teacher clearly presented expectations, procedures and grading policies regarding the course.	5	4	3	2	1
5.	The way teacher organized material online worked for me.	5	4	3	2	1
<b>b. Teacher's Technological Competence</b>		<b>S.A</b>	<b>A</b>	<b>N</b>	<b>DA</b>	<b>SD</b>
6.	The teacher was proficient with the technologies including LMS and related software (s) used in the online class.	5	4	3	2	1
7.	The teacher was effective with the technology used in the online course.	5	4	3	2	1
<b>c. Online Communication and Interaction</b>		<b>S.A</b>	<b>A</b>	<b>N</b>	<b>DA</b>	<b>SD</b>
8.	The teacher responded to student queries within 72 hours or less.	5	4	3	2	1
9.	The teacher encouraged students to interact with one and another and with the teacher through online mediums.	5	4	3	2	1
10	The teacher responded constructively to students' questions, opinion and other input.	5	4	3	2	1
11	The teacher created a sense of community in the online class.	5	4	3	2	1
12	The teacher effectively handled inappropriate discussions posting or other unacceptable online behavior.	5	4	3	2	1
13	The teacher was able to establish rapport with the class.	5	4	3	2	1
<b>d. Active Teaching/Responsiveness</b>		<b>S.A</b>	<b>A</b>	<b>N</b>	<b>DA</b>	<b>SD</b>
14	The teacher was responsive when I contacted him/her.	5	4	3	2	1
15	The teacher provided prompt, clear, helpful and detailed feedback on assignments and exams that enhances learning.	5	4	3	2	1
16	The Teacher showed caring attitude and ensured that students were learning the course contents.	5	4	3	2	1
17	The teacher helped keep the course participants engaged.	5	4	3	2	1
18	The teacher used appropriate strategies to manage the online workload.	5	4	3	2	1

19	The teacher conducted the online classes as per the given schedule.	5	4	3	2	1
20	The teacher was prepared for each online class.	5	4	3	2	1
21	The course material was up to date and is in line with contemporary needs.	5	4	3	2	1
22	The teacher demonstrated knowledge of the subject.	5	4	3	2	1
23	The teacher was conscious of and maintained class attendance.	5	4	3	2	1
24	The teacher was punctual and regular.	5	4	3	2	1
25	The teacher spoke clearly and with a manageable speed.	5	4	3	2	1
<b>e. Assessment and Grading</b>		<b>S.A</b>	<b>A</b>	<b>N</b>	<b>DA</b>	<b>SD</b>
26	The teacher used a variety of methods to assess learning.	5	4	3	2	1
27	The teacher returned the graded scripts (assignments/quizzes/projects etc) with feedback in a reasonable amount of time.	5	4	3	2	1
28	The assignments and exams were helpful in testing the knowledge and skill of the students.	5	4	3	2	1
29	The teacher was fair in assessment/examination.	5	4	3	2	1

**Comments:**

**What do you believe the teacher has done especially well in conducting this course?**

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**What might the teacher do more to improve the course?**

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**Is there anything else you would like to add?**

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