

NATIONAL UNIVERSITY OF MODERN LANGUAGES
SECTOR H-9, ISLAMABAD

TENDER NOTICE

Sealed tenders are invited from reputed GST registered firms for supply & installation of following IT equipment at NUML Main & Regional Campuses (Faisalabad, Multan, Karachi and Mirpur - AJK):-

- a. OMR (Scanning device) and data capturing software.
- b. IT Equipment (LED, Printer, Photocopier & Wireless Access Point).

The tender documents, wherein terms & conditions and other details are given, can be obtained from office of the undersigned OR download from NUML's website (www.numl.edu.pk) against payment of non-refundable fee of Rs. 5,000/- in shape of Bank Draft/Pay Order separately for each tender document (i.e. a & b). Bank draft/Pay Order must be provided at the time of bid submission. Bid will not be accepted without non-refundable fee i.e. Rs. 5,000/- 5% earnest money of the total project cost will also be provided in the shape of separate Bank draft/CDR.

The tender must reach "**Administration Branch**" Jinnah Block in sealed envelope at 1100 hrs on 17th Jan 2024 which will be opened on the same day at 1130 hrs in the presence of available bidders.

University reserves the right to reject all the bids or proposals at any time prior to the acceptance of a bid or proposal.

This tender notice is also available on PPRA and NUML websites.

Director IT
Tele: 9265100
Ext: 2705

NATIONAL UNIVERSITY OF MODERN LANGUAGES
ISLAMABAD

TENDER DOCUMENT FOR OPTICAL MARK RECOGNITION (OMR) SCANNING DEVICE AND DATA CAPTURING SOFTWARE AT MAIN CAMPUS, ISLAMABAD ON TURNKEY BASIS

Note

- The bidding firms are bound to fill the rates only in the attached tender form (Page# 2).
- The responses shall be according to the PPRA rule 36(a), (**Technically Qualified, Financially Lowest**)

TERMS AND CONDITIONS: -

1. All the potential bidders are advised to read carefully all the terms and conditions prior to submission of their bids. The bids must accompany a covering letter indicating acceptance of all clauses and instructions of the tender.
2. Tender shall be sent in a sealed envelope addressed to the Director Administration, Room#36, Jinnah Block, National University of Modern Languages, H-9, Islamabad which must reach on the date and time as published in the tender notice.
3. Bank Draft/Pay Order of the amount equal to 5% of the total cost in favour of Rector NUML, Islamabad must accompany the bid as Earnest Money.
4. Earnest money of the successful bidder will be released after satisfactory supply, installation, configuration and training of the requisite solution.
5. Warranty period of the equipment shall be one year (12 Calendar months or more as provided by the manufacturers) and technical support when required. Please mention the warranty details provided by the manufacturer (if any).
6. The successful bidder shall be responsible to maintain the equipment, during the warranty period and **10%** of the total bill shall be retained as security, which will be released after satisfactory completion of the warranty period, whereas, the warranty will start from the date of successful installation, testing and training of the solution on client side.
7. An engineer of the firm will visit the site within 24 hours to remove the fault free of cost and provide relevant support/assistance during the warranty period.
8. The rates quoted shall be in PAK Rupees including all taxes and shall be valid for 90 days; however, the project must be completed within 60 days after placing order. In case of failure to delivery in the specified time period, a penalty @ 0.1% of the contract amount will be imposed on daily basis for the total number of days delayed. However, the penalty should not exceed than 10% of the total contract amount.
9. An affidavit (on Stamp Paper) to affirm that the firm is not blacklisted by any Government/semi Government organization.
10. NUML will not allow any compensation to the Selected Bidder for any variation in the exchange rate of Rupee against Dollar or any other currency. No additional claim arising out of change in legislation, exchange rate variation or any sort of taxes will be entertained.
11. In case of non-provision of the desired solution, the firm will be blacklisted.
12. The firm must provide a proof of experience/JV of at **least 02 years** on the quoted solution in various Govt/Semi Govt institutions/organizations and provide Manufacturing Authorization Letter (MAL) of quoted item serial # **17 (i-b)**.
13. The University reserves the right to increase or decrease number of items while placing the order.
14. NUML reserves the right to reject all the bids/proposals at any time prior to acceptance of a bid or proposal without disclosing reasons.
15. In case of dispute, Rector NUML will act as the Arbitrator whose decision will be binding on both sides and will in no case be challengeable at any court of law.
16. Pre-conditions set by the contractor/bidder in addition to the abovementioned terms & conditions will not be accepted in any case.



17. SUPPLY / INSTALLATION, CONFIGURATION, COMMISSIONING & TRAINING OF:

S. #	Item Name	Qty.	Each at rate PKR (exclusive taxes)	Tax Rate (%)	Total (PKR) (inclusive taxes)
i.	<p>TURNKEY SOLUTION:</p> <p>a. Marking Software with OMR and OCR Features: OMR Reading software with Inbuilt OMR Sheet Designer and sheet printing option required. 100% OMR reading Accuracy Built-in OMR Reading accuracy validation function. Data Validation Features: Manual Verification / Validation powerful Functions to ensure 100% Reading Accuracy. Data Export to Excel in CSV and can be used with any database. Multi Subject / Multi Question Book Versions Test Function. License activation validity: Lifetime (Online Lifetime activation and Life Time License validity) Built-in sheet designing tool (OMR custom application designer). Multi Subject / Multi Question Book Support. 1-Year technical support. Include Training on complete project Or equivalent.</p> <p>b. Optical Mark Recognition (OMR) and Data Capturing Device: QTY-01 60 ppm Speed, Scan Speed: 60 pages per min @300 dpi color /Grayscale, Black & White or advance Daily Scanning Duty Cycle Up to 7,000 pages per day. Connectivity: USB 3.0 or higher Or equivalent.</p> <p>c. Computing/Processing Device (Dell/HP/Lenovo) or Equivalent: Qty-01 Intel Corei7, 13th Generation or latest RAM: 1x 16GB DDR4 (2666 MHz or higher) upto 32GB supported Hard Disk: 1x SSD Drive 512 GB Built-in 1 Gbps LAN Card Graphic Card: 1x 256 MB (Nvidia GeForce) Operating System: DOS LED: LED Display: (23/24") or higher Availability of same display ports on CPU and LED with Cables. Keyboard, Mouse of same brand with standard accessories.</p>	01 Solution			

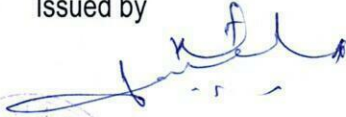
Note: Each and every page of this document must be signed and stamped by the authorised signatory of the firm. We, the under-mentioned firm, hereby undertake to abide by the abovementioned terms and conditions.

Name of Firm & Address _____ Telephone No. _____

GST No. _____ (Please attach a copy of GST Certificate)

Draft/Pay order No. _____ Date _____ Amount _____

Issued by



Authorised person's name with Signature & firms Seal

Dated _____

NATIONAL UNIVERSITY OF MODERN LANGUAGES
ISLAMABAD

RFQ FOR SUPPLY AND INSTALLATION OF LEDs, PRINTER, PHOTOCOPIER AND WIRELESS ACCESS POINT FOR MAIN & REGIONAL CAMPUSES (Multan, Faisalabad, Karachi & Mirpur (AJK)).

TERMS AND CONDITIONS: -

As per PPRA rule 36 (A) Single stage – One envelope bidding procedure

- The bidding firms are bound to fill the rates only in the attached tender form (Page# 2&3).
- The responses shall be according to the PPRA rule 36(a), **(Technically Qualified, Financially Lowest)**

General Terms & Conditions

1. All bidders are advised to read carefully all the terms and conditions prior to submission of their bids.
2. Tender document shall be sent to the Director Administration, Room # 36 at Jinnah Block, National University of Modern Languages, H-9, Islamabad which must reach on the date and time as mentioned in the Tender Notice.
3. Bank Draft/Pay Order of the amount equal to 5% of the total cost in favour of Rector NUML, Islamabad must accompany with the bid as Earnest Money.
4. Earnest money of the successful bidder will be released after satisfactory supply and installation of the desired equipment.
5. The successful bidder also installs LEDs with wall mounted brackets on the specified locations. Appropriated length of HDMI Cable along with the power installation would also be the responsibility of the bidders.
6. Warranty period of the equipment shall be one year (12 Calendar months or more as provided by the manufacturers). Please mention the warranty details provided by the manufacturer if any.
7. The successful bidder shall be responsible to maintain the equipment, during the warranty period and 10% of the total bill shall be retained as security, which will be released after satisfactory completion of the warranty period, whereas, the warranty will start from the date of successful installation and testing of the equipment on client side.
8. An engineer of the firm will visit the site within 24 hours to remove the fault free of cost and provide relevant support/assistance during the warranty period.
9. The rates quoted shall be in PAK Rupees including all taxes and shall be valid for 90 days; however, the project must be completed within 60 days after placing order. In case of failure to delivery in the specified time period, a penalty @ 0.1% of the contract amount will be imposed on daily basis for the total number of days delayed. However, the penalty should not exceed than 10% of the total contract amount.
10. NUML will not allow any compensation to the Selected Bidder for any variation in the exchange rate of Rupee against Dollar or any other currency. No additional claim arising out of change in legislation, exchange rate variation or any sort of taxes will be entertained.
11. An affidavit (on Stamp Paper) to affirm that the firm is not blacklisted by any Government/semi Government organization.
12. In case of non-provision of the desired equipment, the firm will be blacklisted.
13. All the equipment will be deliver at Main Campus (Islamabad) for testing and inspection, after inspection it is the responsibility of the firm to deliver and installed the equipment at Main & Regional Campuses Karachi, Faisalabad, Multan and Mirpur-AJK.
14. NUML reserves the right to increase or decrease quantity of the equipment/items while placing the order.
15. NUML reserves the right to reject all the bids/proposals at any time prior to acceptance of a bid or proposal without disclosing reasons.
16. In case of dispute, Rector NUML will act as the Arbitrator whose decision will be binding on both sides.
17. Pre-conditions set by the contractor/bidder in addition to the abovementioned terms & conditions will not be accepted, and will lead to the rejection of the bid.



18. Supply, Installation & Commissioning of:

S. #	Description	Qty	Each at rate (Inclusive of all taxes)	Total (inclusive of all taxes)
a.	LEDs for classrooms (65-inch) TCL/EcoStar with wall mount bracket, HDMI cable (10 metres) and wall mounting with the power installation at the site. OR equivalent	Total=15 Islamabad= 02 Multan= 05 Faisalabad= 02 Karachi= 06		
b.	LEDs for classrooms (55-inch) TCL/Ecostar with wall mount bracket, HDMI cable (10 metres) and wall mounting with the power installation at the site. OR equivalent	Total= 13 Faisalabad= 08 Mirpur= 05		
c.	Wireless Access Points (Ruckus R550) PoE, dual-band 802.11 abgn/ac/ax with Multi-Gigabit Ethernet backhaul. AP Management license for SZ-100/vSZ 3.X/SCG200/SZ300 Associate Partner Support Renewal, Per SZ/(v) SZ AP, 1 Year Secure Mounting Bracket (Steel) for Wireless Access Point. Mounts to hand wall/ ceiling, pole, and truss. Or Equivalent Note: It is the responsibility of the firm to integrate the Access Points with existing system / controller.	Total= 04 Islamabad= 04		
d.	Printer HP laser jet M406dn network printer with standard accessories, power cord: Flat 3 pins, USB Data cable etc. OR Equivalent.	Total= 04 Mirpur= 4		
e.	Photocopier (40-50 CPM or above) copier+N/W printer (Duplex)+N/W scanner (Duplex), Display (Touch Screen), Power (120V), duplex, Resolution upto 1200dpi, OR Equivalent. Details are mentioned below	Total= 01 Mirpur= 01		

Supply & installation of photocopier: (Preference will be given to overall economical models in all respects including consumable parts)

Detail of photocopiers

Speed	:	40-50 CPM
Network printing speed	:	40-50 CPM
Network printing facility	:	Duplex
Network colour scanner	:	Duplex
Display	:	Touch Screen
Copy size	:	A-5 to A-3
Paper capacity	:	1000 sheets or above
Bypass	:	50 sheets or above
Trolley	:	Yes
Input supply	:	220 volts – 240 volts

Note: Information regarding following consumable parts as per below pattern must be annexed with the bid, otherwise, the bid will not be accepted: -

parts as per below pattern must be annexed with the bid,

S. #	Name of part	Life / page to be printed	Cost with GST
a.	Toner		
b.	Developer		
c.	Drum unit / kit		
d.	Cleaning blade		
e.	Heat roller		

Undertaking

It is certify that we, M/s _____ is bound to provide the abovementioned consumables of the quoted photocopier at the cost noted against each for **two** years, after expiry of warranty period.

Note: Each and every page of this document must be signed and stamped by the authorised signatory of the firm. We, the under-mentioned firm, hereby undertake to abide by above mentioned terms and conditions.

Name of Firm & Address _____ Tele Phone No. _____

GST No. _____ (Please attach a copy of GST Certificate)

Draft/Pay order No. _____ Date _____