



**Quality Enhancement Cell (NUML / HEC)**  
**Islamabad**

**Proforma 2: Faculty Course Review Report**

(To be filled by each teacher at the time of Course Completion)

For completion by the course instructor and transmission to Head of Department or his/her nominee (Dept. Quality Officer) together with copies of the Course Syllabus outline

Department:		Faculty:			
Course Code:		Title:			
Session:		Semester:	Autumn <input type="checkbox"/>	Spring <input type="checkbox"/>	Summer <input type="checkbox"/>
Credit Value:		Level:		Prerequisites:	
Name of Course		No of Students	Lectures	Other (Please State)	
Instructor:		Contact Hours	Seminars		
Assessment Methods: give precise details (no & length of assignments, exams, weightings etc)					

**Distribution of Grades/Marks and other Outcomes: (adopt the grading system as required)**

Undergraduate	Originally Registered	% Grade A	% Grade B	% Grade C	D	E	F	No Grade	Withdrawal	Total
No of Students										
Post-Graduate	Originally Registered	% Grade A	% Grade B	% Grade C	D	E	No Grade	Withdrawal	Total	

**Overview/Evaluation (Course Co-coordinator's Comments)**

Feedback: first summarize, then comment on feedback received from:

1) Student (Course Evaluation) Questionnaires

